

# BENJAMIN JWEE KIAT YEO

31-Dec-09

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## EDUCATION

- Ph.D. in Information Sciences and Technology**, August 2007  
The Pennsylvania State University, University Park, PA, U.S.A.
- Master's in Communication Studies**, August 2003  
Nanyang Technological University, Singapore
- Bachelor's in Communication Studies (Hons.)**, August 2000  
Nanyang Technological University, Singapore
- Diploma in Business Administration**, July 1995  
Wigan/Leigh College, U.K./Singapore

## EXPERIENCE/ EMPLOYMENT

### **Economics, 2003, 2005-present**

- Senior Research Analyst, **Milken Institute**.
- Research funding procurement, supervision, public presentations, research consultancy, quantitative & qualitative analysis, business development
- Specializes in business proposal development, economic development research, policy recommendations, industry analysis, & manpower/stakeholder relationship management

### **Acting, 2007-present**

- Actor (Part time), **Entertainment Partners**.

### **Teaching, 2002-2005**

- Teaching Assistant, **Pennsylvania State University**.
- In-class & online teaching, course development & research, tutoring, research, grading, class management

### **Writing/Proofreading, 2003-present**

- Freelancer
- Editing, proofreading, translation

### **Military, 1994-1996, 2000**

- Ammo Tech/Platoon Commander (by appointment), **Singapore Armed Forces**.
- Manpower & supply chain management, guard commanding, offense/defense operations

## HONORS & ACHIEVEMENTS

- Yeo, B. (2009). Developing a Sustainable Knowledge Economy. An Investigation of Contextual Factors. Germany: VDM Publishing.
- Extensive research publications

## SKILLS & KNOWLEDGE

- Research funding procurement, research design, data analysis & project management
- Public speaking, audio/visual presentations, communication & presentation strategies
- Leadership, working in small & large teams
- Personnel & workflow management, staff & work supervision
- Specializes in economics, tech-based development, IS management, communication
- Effectively multi-lingual in English, Mandarin, & Cantonese

## IT ABILITIES

- Geographical analysis/spatial analysis/map making (ArcGIS Desktop, Arc Explorer)
- Statistical analysis (SPSS, Excel)
- Office applications (Excel, Word, Power Point)
- Project management (Project)
- Flowcharts/visuals (Visio, Photoshop)
- Data management (MS Access, Aremos)
- Petri Net modeling/Workflow analysis
- Operating systems (Windows, Mac OS)
- Basic PHP, ASP, XML, UML, HTML